iQIES New State Agency Roles

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Original State Agency General User

- Today the State Agency General User has too much access for the standard State Agency user.

- Many users have a few specific jobs they need to do inside of iQIES but have the access to update many areas of the application that might not apply to their job duties. This can cause a security risk or to a lesser extent, mistakes.

- With the current role request functionality there is not much oversight and as much control as needed.

- Each State has different needs for its users. In some states the workload that is done by a few people can be broken up among many users in other states. Flexibility is needed.

How do we keep information safe and secure?

Should I see the pages I am not trained to work on?

I wonder what happens if I click edit here?

In my state we break up the work like this….

My supervisor and I have the same authority.

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11 New stackable Job based roles

- **"New" State Agency General User**: This role will have the most basic access to iQIES, which would be Read Only access to provider information. Assigned to all users that are approved to access iQIES. **This will be for all new users requesting a role in HARP.**

- **State Agency Administrator**: A State Agency Administrator will be able to perform all functions within the application. This role should be restricted to a select few within a State Agency.

- **S&C Provider Administrator**: This role will allow users to control all provider information, other users will be able to view provider information, this user will be able to modify the state appropriate information.

- **Survey Admin**: The Survey Admin will be the individual that is responsible for overseeing all aspects of a survey.

- **Surveyor**: The users with the surveyor role will have limited access to surveys to which they have been added to the survey team.

- **Support Staff**: This role will allow users to manage notes, attachments, and letters in each module.

- **Intake Admin**: The Intake Admin will serve as the manager for all the data captured within an Intake. This will also include triage of the Intake.

- **Intake Capture**: This role will capture, but not triage, intakes. The user will be able to capture all data related to the intake.

- **Enforcement Administrator**: A user with this role will be able to manage all data related to an Enforcement.

- **Letters Administrator**: A user with this role will be able to manage letters, both creating letters from templates and creating templates.

- **Legal Department**: The Legal Department role will be permitted to view Enforcement related data to allow them to monitor any possible legal ramifications. This role will be able to view Enforcement and CMP data.

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State Security Officials assign roles

- The only role new iQIES users need to request is the State Agency General User.
- All roles will then be assigned by the State Security Official in the iQIES system based on your job duties and workload.
- Roles can be updated at any time by the State Security Official if job title or duties change.
- A user can have any number of roles that makes sense for their job requirements.
- These new roles allow for total flexibility for the states without requiring specific configuration.

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What happens to all current SA General Users?

All current State Agency General Users will be converted to the "New" State Agency General User with the following roles activated to allow for everyone to have the same access they had before.
- Intake Capture
- Legal Department
- Letters Administrator
- State Agency Administrator
- Support Staff
- Surveyor

From there, each State's Security Officials can remove or add roles to each user as needed for them to be able to do their job correctly.

To view your current roles

Click on your name in the upper right-hand corner of iQIES and select "My Profile".
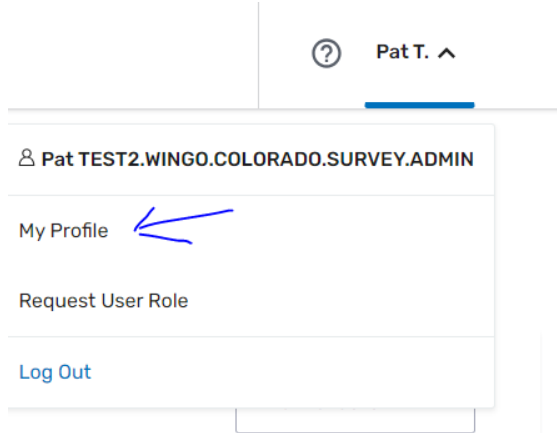
Don't forget to update your Surveyor Disciplines if you are a Surveyor.

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My Profile

Request User Role

Log Out

User Roles

State Agency

User Role	State Agency	Management Unit	Work Unit
Survey Admin	Colorado	*No information*	*No information*
Surveyor	**Surveyor Disciplines**	**State Employee ID**	
Yes	Registered Nurse	*No information*	

Edit

User Role	State Agency	Management Unit	Work Unit
State Agency S&C General User	Colorado	*No information*	*No information*
State Employee ID			
No information			

Edit

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