

# CMSNet (Verizon) Access Request for MDS (NH), OASIS (HHA) and ASPEN Web Users

Please complete this form electronically, print, and sign hard copy to submit

## Type of Request

Create New Access

Remove Access

Update Access

Existing User ID:

**Are you replacing someone?** Select both *Create New Access* and *Remove Access*

## Provider Information

Type of Provider (select one):

MDS (NH)

OASIS (HHA)

ASPEN Web

Provider Status (select one):

Existing Provider

New Provider

**Provider/Facility/Agency Name:**

**Facility ID** (N/A for ASPEN Web):

## Remove User Access Information

**User's Name:** (Last, First, MI)

**User's Phone Number:**

**Extension:**

**User's E-mail Address:**

## New User Access Information

**New User's Name:** (Last, First, MI)

**Mailing Address:**

**Work Phone Number:**

**Extension:**

**Work Fax Number:**

**Work E-mail Address:**

**States to which you submit MDS or OASIS data:** (N/A for ASPEN Web)

**Signature:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

**Submit to:**

MDS/OASIS USERS Send to:
<b>CMSNet (Verizon) Help Desk</b> Fax: (803) 935-0194 Phone: (888) 238-2122 E-mail: <a href="mailto:mdcn.mco@palmettogba.com">mdcn.mco@palmettogba.com</a>

ASPEN Web Users Send to:
<b>QTSO Help Desk</b> Fax: (888) 477-7871 Phone: (888) 477-7876 1501 50th St, Suite 200 West Des Moines, IA 50266

Fax cover sheet must contain letterhead and must be sent from a provider/business fax machine